CITY OF KELLEY COUNCIL MEETING

Tuesday, December 9, 2025

The City of Kelley regular Council meeting was called to order at 7:00 pm by Mayor Jackie Sapp. Roll Call: Present: Kelly Netcott, Tim Salasek, Brendan Burtnett, Ben Adams and Alex Lundgren. Absent: None. Also present: Jaeda Davies – City Clerk; Gary Milam and Garret Davies - public works.

Motion was made by Burtnett, seconded by Adams, to approve the consent agenda. Those items approved include the Agenda for December 9th, 2025; minutes from November 11th & 25th, 2025 meeting; claims for a total of $26,181.11 paid which includes payroll expenses. Motion approved with a vote of 4-0.

| VENDOR | REFERENCE | AMOUNT |
|---|---|---|
| AGSOURCE COOPERATIVE SERVICES | WATER TESTING | $ 179.00 |
| ALLIANT ENERGY | UTILITIES | $ 1,353.83 |
| AMES, CITY OF | 10/2025-11/2025 SEWER | $ 5,075.00 |
| CONLEY'S TRUCKING, INC | ROCK FOR ALLEY | $ 413.36 |
| COPY SYSTEMS INC. | 11-2025 SERVICES | $ 46.11 |
| DAKOTS SUPPLY GROUP | WATER SHUT OFF VALVE STUFF | $ 290.64 |
| CARDMEMBER SERVICE | GAS, SUBSCRIPTIONS, POSTAGE | $ 963.01 |
| FEDERAL TAX DEPOSIT / 941 | FED/FICA TAX | $ 562.35 |
| FINCO TREE & WOOD SERVICE | SNOW ON NOVEMBER 29,30 | $ 1,350.00 |
| GANNETT IOWA LOCALIQ | ANNUAL FINANCE REPORT FY 25 | $ 121.60 |
| HUXLEY COMMUNICATIONS | INTERNET | $ 165.00 |
| IOWA DEPT OF REVENUE | STATE TAX | $ 77.51 |
| IOWA FINANCE AUTHORITY | INTEREST PAYMENT-XENIA CONNECT | $ 3,860.00 |
| IPERS | IPERS | $ 396.67 |
| JAEDA DAVIES | 11-2025 MILEAGE | $ 292.60 |
| KENNETH MURRY | PARK AND CEMETERY 10-5-25 | $ 545.00 |
| MID IOWA PLANNING ALLIANCE | FY 2026 DUES | $ 46.00 |
| PORTABLE PRO, INC | 11-2025 PORTABLE RESTROOMS | $ 90.00 |
| SAFE BUILDING | 1006 FORD ST PERMIT | $ 752.18 |
| STOREY KENWORTHY | UTILITY BILL STATEMENTS | $ 785.86 |
| STORY COUNTY AUDITOR | 2025 ELECTIONS | $ 1,005.77 |
| VERIZON | 10/15/25-11/14/25 USAGE | $ 58.50 |
| XENIA RURAL WATER DISTRICT | WATER USAGE 09/16/25-10/15/25 | $ 3,692.64 |
| Total Payroll Paid | GDAVIES: $692.51; JDAVIES:$2987.74; MILAM:$378.23 | $ 4,058.48 |

Expenses above by category: General $7,546.18; Road Use $2,454.36; Water $5,845.24; Water Projects $3,860.00; Sewer $6475.33; Storm Water $0.

November 2025 total Revenues=$42,728.88: General Fund $24,753.89; Road Use Tax $2,373.38; Local Option Sales Tax (LOST) $0; Water $7,303.84; Sewer $6,179.74; Storm $2,118.03.

Burtnett & Lundgren updated council on the Personnel Committee meeting and how they are getting ready to establish a review process for the clerk to happen at end of the month as well as having a special meeting on 12/14 @ 2PM to discuss hiring a Full time Position.

The Oath of office were taken by Lundgren, Adams, Salasek, and Sapp.

Motion was made by Adams and seconded by Lundgren to approve Resolution #7: Setting Spending Limit. All ayes.

Motion was made by Salasek and seconded by Lundgren to approve Resolution #8: Library Contract. Roll Call vote: Ayes: Netcott, Salasek, Lundgren, and Burtnett. Nays: Adams.

Sapp and JDavies updated the council on insurance walk through.

Motion was made by Burtnett and seconded by Lundgren to accept Netcott's Resignation. All Ayes.

Sapp Discussed having a meeting with Milam. Also wanted to make sure public works was on the same page for when Milam is off.

Milam updated council on getting backflow testing done.

Clerk reminded council of the upcoming meeting that will happen for budget.

Motion was made by Adams, seconded by Burtnett, to adjourn the meeting at 7:40pm. All Ayes.

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Jackie Sapp, Mayor

Attest:

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Jaeda Davies, City Clerk